



Mission Ridge Condominium Association

Board of Directors General Meeting Minutes
July 27, 2023

PRESENT:

- o Terry Keller – President
- o Jane Vasquez – Treasurer
- o Paul Soletto – Director
- o Tina Rozycki - Curtis Management

ABSENT:

- o Sally Gibb – Vice President
- o Courtney Mountjoy-Reza - Secretary

I. CALL TO ORDER:

- o President Terry Keller called the meeting to order at 6:32 p.m.

II. APPROVAL OF MINUTES:

- o MSCM to approve the minutes of June 22, 2023

III. FINANCIAL:

- o Treasurer’s Report given for June 2023 revenue and expenses / July account balances as of 7-24-23.
- o MSCM to approve resolution for June 2023 expenses greater than \$10,000.

V. MEMBER DELIQUENCY:

- o MSCM to approve lien on Account 434-200-05-04
- o MSCM to approve lien on Account 434-200-10-14.

VI. ADMINISTRATIVE:

- o MSCM to approve parking rule addition - *Tenants who have lease terms less than one year will be required to obtain special accommodation parking passes from the onsite office for each month or partial month increment as noted in the lease term. Guest passes for tenants who have lease terms less than one year will also be issued by the onsite office and must be requested 48 hours in advance during office hours. Office hours are Monday through Friday 8:00 am. – 5 p.m.*
- o MSCM to approve architectural request to install hard surface flooring in Unit 10350 - 120.
- o MSCM to approve architectural request to install parking storage for Unit 10400 - 266.
- o MSCM to approve architectural request to install parking storage for Unit 10400 - 268.

VII. HOMEOWNER’S FORUM:

- o Storage rule
- o Carpet stains
- o Roof leak
- o Unit rental limits
- o Debris left by asphalt vendor

VIII. ADJOURNMENT:

- o Adjourned the General Meeting at 7:05 p.m.
- o The next scheduled general meeting will be on Thursday August 24, 2023

** MSCM – Moved, Seconded, Carried by Majority*

BOARD MEMBER SIGNATURE _____ (Terry Keller, President)

BOARD MEMBER SIGNATURE _____ (Courtney Reza, Secretary)

DATE APPROVED BY THE BOARD _____