



Mission Ridge Condominium Association

Board of Directors General Meeting Minutes
July 25, 2024

PRESENT:

- o Terry Keller – President
- o Courtney Mountjoy-Reza - Secretary
- o Paul Soletto – Director
- o Sally Gibb – Vice President
- o Jane Vasquez – Treasurer
- o Tina Rozycki – Keystone Pacific Management

I. CALL TO ORDER:

- o President Terry Keller called the meeting to order at 6:30 p.m.

II. APPROVAL OF MINUTES:

- o MSCM to approve the General Meeting minutes of June 27, 2024.

III. FINANCIAL:

- o Treasurer’s Report given for June 2024 revenue/expenses and account balances as of July 23, 2024.
- o MSCM to approve resolution for June 2024 expenses in excess of \$10,000.
- o Board discussed petty cash ledger description correction.
- o Board discussed monthly reserve allocation amount.
- o MSCM to deposit \$300,000 into a 6-month CD with Merrill Lynch

IV. MEMBER DELIQUENCY:

- o Board reviewed delinquency report.
- o APN #434-200-02-30 collection process already started.
- o MSCM to send APN #434-200-02-36 to collections.
- o MSCM to send APN #434-200-05-04 to collections.

V. ADMINISTRATIVE:

- o MSCM to deny Unit 10225 –166’s request for Association to pay for the reinstallation of windows after repair to balcony railing.
- o Board to move forward with Warbo Development’s spreadsheet for replacement and repair of french doors/stairwell doors. Awaiting formal bid.
- o MSCM to reimburse Unit 10250 –42 in the amount of \$271 for personal damages due to loose pool skimmer cover.

VI. NEW BUSINESS:

- o Board to obtain estimate to remove tree adjacent to complex wall at dog park.
- o Board discussed shopping carts.
- o Amenity Ambassador update.

VII. HOMEOWNER’S FORUM:

- o Hot water issue.
- o Apple air tag on shopping carts.
- o Men’s sauna issue.
- o Lighting in hallways.
- o Storage carport damage.

VIII. ADJOURNMENT:

- o Adjourned the General Meeting at 7:21 p.m.
- o The next scheduled general meeting will be on Thursday, August 22, 2024.

** MSCM – Moved, seconded, carried by majority*

BOARD MEMBER SIGNATURE _____ (Terry Keller, President)

BOARD MEMBER SIGNATURE _____ (Courtney Mountjoy-Reza, Secretary)

DATE APPROVED BY THE BOARD _____