



Mission Ridge Condominium Association

Board of Directors General Meeting Minutes
December 18, 2024

PRESENT:

- o Terry Keller – President
- o Courtney Mountjoy-Reza - Secretary
- o Paul Soletto – Director
- o Tina Rozycki – Keystone Management
- o Jane Vasquez – Treasurer
- o Sally Gibb – Vice President

I. CALL TO ORDER:

- o President Terry Keller called the meeting to order at 6:34 p.m.

II. APPROVAL OF MINUTES:

- o MSCM to approve the General Meeting minutes of November 21, 2024.

III. FINANCIAL:

- o Treasurer’s Report given for November 2024 revenue/expenses and account balances as of 11/18/24 and 12/18/24.
- o MSCM to approve resolution for November 2024 expenses in excess of \$10,000.
- o MSCM to revoke parking privileges for those units which have any overdue amounts due.

IV. MEMBER DELIQUENCY:

- o Board reviewed delinquency report.
- o MSCM to send APN# 434-200-05-19 to collections.
- o MSCM to send APN# 434-200-05-35 to collections.
- o MSCM to send APN# 434-200-10-20 to collections.
- o MSCM to send APN# 434-200-10-31 to collections.
- o MSCM to send APN# 434-200-08-03 to collections.

V. ADMINISTRATIVE:

- o MSCM to have Keystone shred 45 boxes of old records that are being stored at Keystone.

VI. NEW BUSINESS:

- o MSCM to ratify approval of the proposals from AirTemp to repair boilers in Building 10325 in the amount of \$3,695.00.
- o MSCM to approve Firewatch’s proposal not to exceed \$1,600 to repair fire alarms in Building 10300.
- o MSCM to pay owner of Unit 10400-242 \$4,363.94 for plumbing repairs.
- o MSCM to approve the increase of WASH’s costs for wash and dry for \$0.25 each beginning 1/1/25.
- o MSCM to approve architectural request for Unit 10250 – 166 to install windows.

VII. HOMEOWNER’S FORUM:

- o Water shut off.
- o Special assessment and HOA dues outlook. Electronic copy of budget.
- o French and stairwell doors.
- o Dim lighting.

VIII. ADJOURNMENT:

- o Adjourned the General Meeting at 7:17 p.m.
- o The next scheduled general meeting will be on Thursday, December 23, 2024.

** MSCM – Moved, seconded, carried by majority*

BOARD MEMBER SIGNATURE _____(Terry Keller, President)

BOARD MEMBER SIGNATURE _____(Courtney Mountjoy-Reza, Secretary)

DATE APPROVED BY THE BOARD _____