



Mission Ridge Condominium Association

Board of Directors General Meeting Minutes
October 26, 2023

PRESENT:

- o Terry Keller – President
- o Jane Vasquez – Treasurer
- o Courtney Mountjoy-Reza - Secretary
- o Paul Soletto – Director
- o Tina Rozycki – Keystone Pacific Property Management

ABSENT:

- o Sally Gibb – Vice President

I. CALL TO ORDER:

- o President Terry Keller called the meeting to order at 6:30 p.m.

II. APPROVAL OF MINUTES:

- o MSCM to approve the minutes of August 24, 2023

III. FINANCIAL:

- o Treasurer’s Report given for September 2023 revenue and expenses / October account balances as of 10-23-23.
- o MSCM to approve resolution for August 2023 expenses greater than \$10,000.
- o MSCM to approve resolution for September 2023 expenses greater than \$10,000.
- o MSCM to approve payment schedule for Pro-Tech Painting.
- o MSCM to approve down payment to Pro-Tech Painting in the amount of \$39,620.
- o MSCM to approve first payment to Pro-Tech Painting in the amount of \$59,430.
- o MSCM to ratify payment in the amount of \$6,000 to Warbo Development for Amazon locker electrical requirements.
- o MSCM to approve 2024 renewal of Association insurance policy in the amount of \$72,635 with Berg Insurance Agency.
- o MSCM to approve 2024 budget with an increase in dues to \$420.

V. MEMBER DELIQUENCY:

- o Board reviewed delinquency report. No delinquencies registered.

VI. ADMINISTRATIVE:

- o MSCM to approve architectural request to install hard surface flooring in Unit 10225-150.
- o MSCM to approve architectural request to install windows and sliders in Unit 10225-150.
- o MSCM to approve architectural request to install parking storage for Unit 10425-228.
- o MSCM to approve architectural request to install parking storage for Unit 10300-58.

VII. HOMEOWNER’S FORUM:

- o Question on title change relating to rental rules
- o Gyn equipment
- o Pickleball
- o Pool chairs
- o Unit #s in lobbies
- o Clarification on parking rules

VIII. ADJOURNMENT:

- o Adjourned the General Meeting at 7:19 p.m.
- o The next scheduled general meeting will be on Thursday November 30, 2023

** MSCM – Moved, Seconded, Carried by Majority*

BOARD MEMBER SIGNATURE _____ (Terry Keller, President)

BOARD MEMBER SIGNATURE _____ (Courtney Reza, Secretary)

DATE APPROVED BY THE BOARD _____