



# Mission Ridge Condominium Association

Board of Directors General Meeting Minutes  
September 23, 2021

**PRESENT:**

- o Terry Keller – President
- o Sally Gibb – Vice President
- o Jane Vasquez - Secretary
- o Paul Sotelo - Director
- o Tina Rozycki - Curtis Management

**ABSENT:**

- o Sonia Parsa – Treasurer

**I. CALL TO ORDER:**

- o President Terry Keller called the meeting to order at 6:33 p.m.

**II. APPROVAL OF MINUTES:**

- o MSCM to approve the minutes of August 26, 2021

**III. FINANCIAL:**

- o Treasurer’s Report given for August 2021 revenue / expenses and to date reserve balances.
- o MSCM to approve resolution for August 2021 expenses.
- o MSCM to approve termination of Waste Management contract.
- o MSCM to approve waste removal contract with Republic Services.
- o MSCM to approve payment of \$8,778.00 to Centerpoint for gutter cleaning.

**IV. MEMBER DELIQUENCY:**

- o Board reviewed delinquency report. No action necessary

**V. NEW BUSINESS**

- o MSCM to approve architectural application for installation of hard surface flooring by Unit 24.

**VI. HOMEOWNER’S FORUM:**

- o Termites
- o 10300 lobby door
- o Installation of exterior light at stairwell entrance of 10300
- o Cabinet repair due to plumbing leak

**VII. ADJOURNMENT:**

- o Adjourned the General Meeting at 6:57 p.m.
- o The next scheduled general meeting will be on Thursday October 28, 2021

*\* MSCM – Moved, seconded, carried by majority*

BOARD MEMBER SIGNATURE \_\_\_\_\_ (Terry Keller, President)

BOARD MEMBER SIGNATURE \_\_\_\_\_ (Jane Vasquez, Secretary)

DATE APPROVED BY THE BOARD \_\_\_\_\_