



# Mission Ridge Condominium Association

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Board of Directors Regular Meeting Minutes  
July 22, 2021

**PRESENT:**

- o Terry Keller – President
- o Sonia Parsa – Treasurer
- o Paul Sotelo - Director
- o Tina Rozycki - Curtis Management

**ABSENT:**

- o Sally Gibb – Vice President
- o Jane Vasquez - Secretary

**I. CALL TO ORDER:**

- o President Terry Keller called the meeting to order at 6:35 p.m.

**II. HOMEOWNER'S FORUM:**

- o Door locks in elevator room parking level
- o Umbrellas at pool
- o Amenity keys
- o Package deliveries / lobby signs

**III. APPROVAL OF MINUTES:**

- o MSCM to approve the minutes of June 24, 2021 Board of Directors Meeting via Teleconference.

**IV. FINANCIAL:**

- o Treasurer's Report given for June 2021 revenue / expenses and to date reserve balances.
- o MSCM to approve resolution for June 2021 expenses.
- o Board reviewed delinquency report.

**V. MEMBER DELIQUENCY:**

- o No action necessary

**VI. NEW BUSINESS**

- o MSCM to approve architectural application for installation of windows by Unit 55 pending updated insurance certificate.
- o MSCM to approve architectural application for installation of storage unit by Unit 220.
- o MSCM to approve architectural application for installation of storage unit by Unit 251 pending receipt of insurance certificate.
- o Board updated on installation of new building locks and issuance of keys.
- o Board updated on elevator door skins.
- o Dues increase postponed to August meeting.
- o Board updated on Facebook Group roll-out.
- o Board updated on new pool gate lock and emergency exit.

**V. ADJOURNMENT:**

- o Adjourned the Regular Meeting at 7:05 p.m.
- o The next scheduled general meeting will be on Thursday August 26, 2021

*\* MSCM – Moved, seconded, carried by majority*

BOARD MEMBER SIGNATURE \_\_\_\_\_ (Terry Keller, President)

BOARD MEMBER SIGNATURE \_\_\_\_\_ (Jane Vasquez, Secretary)

DATE APPROVED BY THE BOARD \_\_\_\_\_