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**MISSION RIDGE CONDOMINIUM ASSOCIATION**  
**REQUEST FOR ARCHITECTURAL MODIFICATIONS/IMPROVEMENTS**

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Applicant(s): \_\_\_\_\_  
Date: \_\_\_\_\_  
Address: \_\_\_\_\_  
Unit: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
Email: \_\_\_\_\_

The above-named homeowner(s) hereby apply for approval from the Board of Directors and Architectural Committee for the modifications described herein and in any accompanying documents. Prior to review of this application, I agree to all of the following:

1. I will submit a full and complete application and all documents required to accompany this application.
2. I will obtain all required necessary building/electrical/plumbing or other permits required by the City of San Diego or by law prior to beginning any work and I will submit a copy of all such permits to the Association prior to beginning work.
3. I will execute the Association's Hold Harmless Agreement attached hereto (or available from the Association).
4. I will use a licensed and insured contractor for all work. The contractor that will perform the work is:

Contractor's Name: \_\_\_\_\_  
License Type/Number: \_\_\_\_\_  
Address: \_\_\_\_\_  
Telephone: \_\_\_\_\_

5. I will be responsible for any and all damage to the common areas (elevators, hallways, etc.). These areas will be protected from damage and they will be cleaned as necessary whenever my work results in the common areas becoming stained or soiled.
7. I will be responsible for all maintenance and repairs on the modifications/improvements and those portions of the common area impacted or affected by the modifications/improvements.
8. I will deliver a deposit, if requested by the Association, for security for my performance hereunder. The Association may use any or all of this amount to fulfill my obligations hereunder. If my work causes damage or requires cleaning in excess of the amount of this deposit, I agree to pay any additional sums upon demand by the Association. Should I begin any work before receiving all necessary permits or before receiving the Association's written approval for the work, I agree that the Association may keep the deposit. If I fully comply with the Association's requirements as stated herein, I understand that the deposit will be refunded to me.

The modifications/improvements to be completed if this application is approved are as follows:

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The following documents are attached to this application:

1. Copy of contractor's license and certificate of insurance (general liability and workers' compensation).
2. \_\_\_\_\_
3. \_\_\_\_\_

\_\_\_\_\_  
Applicant's Signature

\* \* \* \* \*

As a courtesy to your surrounding neighbors that will be impacted by the noise from your modification process, we are requesting that you inform your surrounding neighbors of the work schedule date to give them ample notice.

**BOARD/COMMITTEE ACTION**

The above-described application for modifications/improvements is:

- Disapproved
- Approved as submitted
- Approved with the following conditions:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Board/Committee Signature